

**Board of Pilot Commissioners for the Bays  
of San Francisco, San Pablo, and Suisun**

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November 26, 2018

**NOTICE OF  
FINANCE COMMITTEE  
MEETING**

The Finance Committee (Committee) of the Board of Pilot Commissioners for the Bays of San Francisco, San Pablo, and Suisun (Board) will meet on Thursday, December 6, 2018, at 9:30 a.m. at the Board office located at 660 Davis Street, San Francisco, California. The agenda items are listed below.

The meeting will be public. This meeting is accessible to the physically disabled. A person who needs a disability-related accommodation or modification in order to participate in the meeting should call the Board office at (415) 397-2253, or write to the Board at the above address. Providing your request at least five (5) business days before the meeting will help ensure availability of the requested accommodation.

Other Board members may be present at and may participate in the Committee meeting. However, final Board action on any item before the Committee will only be taken at a separately noticed public Board meeting.

BOARD OF PILOT COMMISSIONERS

A handwritten signature in blue ink, appearing to read 'Allen Garfinkle'.

Allen Garfinkle  
Executive Director

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This notice and agenda is posted on the Board's website:  
[www.bopc.ca.gov](http://www.bopc.ca.gov)

**Board of Pilot Commissioners  
for the Bays of San Francisco, San Pablo, and Suisun  
Finance Committee Meeting  
Thursday, December 6, 2018, at 9:30 a.m.**

**MEETING AGENDA**

**OPEN MEETING**

1. Call to Order and Roll Call. (Chairman Hoppes)
2. Approval of the minutes from the Committee meeting held on September 13, 2018. (Chairman Hoppes)
3. Review Board fund condition, revenue and expenditure projections and monthly data for all pilotage fees and vessel moves and their effect on Board-approved surcharges.
  - a) Review Board Operations Surcharge rate (currently at 2.75%), and the revenues, expenditures and reserve balance. **Recommendation to the Board to adjust the Board Operations Surcharge rate, if warranted.** (Executive Director Garfinkle/Assistant Director Cristia-Plant)
  - b) Review Pilot Continuing Education Surcharge rate (currently at \$25/move), and the revenues, expenditures and reserve balance. **Recommendation to the Board to adjust the Pilot Continuing Education Surcharge rate, if warranted.** (Executive Director Garfinkle/Assistant Director Cristia-Plant)
  - c) Review Trainee Training Surcharge rate (currently at \$15/trainee/move), and the revenues, expenditures and reserve balance. **Recommendation to the Board to adjust the Trainee Training Surcharge rate, if warranted.** (Executive Director Garfinkle/Assistant Director Cristia-Plant)
4. Review of Navigation Technology Surcharge rate (currently at \$40/move), and the revenues, expenditures and reserve balance. **Recommendation to the Board to adjust the Navigation Technology Surcharge rate, if warranted.** (Ray Paetzold, San Francisco Bar Pilots Business Manager-General Counsel)
5. Review and discussion of the San Francisco Bar Pilots' (SFBP) recovery of Navigation Technology expenditures for past and future financing costs consistent with the Board action on June 22, 2017, in response to SFBP's Final Navigation Technology Acquisition Authorization Request, and further amended by Board action on September 13, 2019. **Possible Committee action to recommend to the Board to authorize the SFBP to recover Navigation Technology expenditures for past and future financing costs consistent with the Board action on June 22, 2017, in response to SFBP's Final Navigation Technology Acquisition Authorization Request, and further amended by Board action on September 13, 2019.**
6. Review and discussion of a petition from the Port Agent pursuant to Title 7 of the California Code of Regulations §219(a) to cease collection efforts related to the remaining past due surcharge billings owed to the San Francisco Bar Pilots by the Hanjin Shipping Company

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totaling \$19,848.19, on the basis that further collection efforts would not be economic in light of the costs of collection. **Possible recommendation to the Board to accept a petition from the Port Agent pursuant to Title 7, California Code of Regulations §219(a) to cease collection efforts related to the remaining past due surcharge billings owed to the San Francisco Bar Pilots by the Hanjin Shipping Company totaling \$19,848.19 on the basis that further collection efforts would not be economic in light of the costs of collection.**

7. Review and discuss the Consolidating Financial Statements of the SFBP and the SFBP Benevolent and Protective Association for year ended December 31, 2017.
8. Review of pilotage and surcharge audit report for 2017 calendar year prepared by the State Controller's Office under contract with the Board. **Possible recommendation to Board to accept the State Controller's Office pilotage and surcharge audit report for 2017 in satisfaction of the contract scope of work.** (Executive Director Garfinkle/Assistant Director Cristia-Plant)
9. Public comment on matters not on the agenda.
10. Schedule the next Committee meeting, and proposals for the next Committee meeting agenda.
11. Adjournment.